

Shri Binzani City College Library

Knowledge resources are the key for the growth of any educational institution. Shri Binzani City College with its commitment to learning provides the students with a fully equipped library consisting of books & journals on various topics. The aim of library is inculcating reading habits and encouraging research and academic activities by rendering information services to its clientele.

The library has been established in separate building and it was established in 1932. Initially it had 150 books. We have been adding new books every year and we also get quality books in donations from various retired faculties, students and other members. With its rich collection, it is one of the heritage libraries of Nagpur city having all types of old collection. It has collection of around 47000 books and hence research scholars from various parts of Maharashtra approach our library for their research work

A user-friendly environment has been established in the library. The present Librarian Dr. Mohini Bherwani along with the supporting staff manages the library with prompt and effective online and offline Library Services. The library follows Dewey Decimal Scheme for classification and arrangement of books and AACR2 for cataloguing.

VISION

It is the vision of the Library to support the institution and its stakeholder by providing seamless access to the widest possible spectrum of information resources such as digital, online databases, print and non-print materials relevant to the curricular, informational and innovative research needs of the academic community', means to provide Right Information to the Right Users at the Right Time and in the Right Format.

MISSION

The mission is to provide college students with the information they need to achieve their highest academic potential and help them acquire research skills necessary for lifelong learning. To support teaching faculty & administrative staff and to participate in interactive information to exchange within the wider library / educational community.

STRATEGIC GOALS AND OBJECTIVES:

The following are the goals and objectives of Central Library E-Library and Audiovisual Services System:

1. To develop and enhance the capability of the library resources and services in meet the demands of the curricular, instructional, and research programs of the academic community by providing regular funding to yearly acquisition of library materials;
2. To establish a computer infrastructure of all library operations and services by acquiring library computer software and hardware to make computerization functional;
3. To establish a strong library linkage with other institutions and agencies in the country and if possible with organizations and agencies from foreign countries by seeking contact with these agencies;
4. To strengthen the library's bond to the library patrons by establishing "Friends of the Library" program which would assist in the development of the library collection;
5. To provide services that enhance the quest for knowledge and intellectual activity;
6. To create various bibliographies and library pathfinders for easy access and retrieval of information.
7. To create an atmosphere wherein students and faculty may carry on the learning process enjoyable.

LIBRARY STAFF

Name	Designation
Dr. M. T. Bherwani	Librarian
Mrs. AartiShukla	Library Clerk
Mr. MukeshUikey	Library Attendant
Mr. RishabhTambe	Library Attendant
Mrs. ManishaChoudhary	Peon

LIBRARY TIMINGS

Issue Return Counter	: 9:00am to 2:00pm
Reading Room	: 8:30am to 4:30pm
Network Resource Centre	: 9:30am to 4:00pm

*Reading room timing is extended during examination.

LIBRARY COLLECTION

Textbooks	32156
Reference Books	18546
Journals	12

LIST OF JOURNALS

- SamajPrabodhanPatrika
- Yojana
- Economic\ and Political Weekly
- University News
- International Journal of Advances in Social Sciences
- Research Journal of Humanities and Social Science
- Indian Journal of Marketing
- Journal of Commerce and Management Thought
- Journal of the School of Language, literature and cultural studies
- Asian Journal of Management
- ShikshanSankraman
- Lokrajya

NEWSPAPERS

1. The Times of India (English)
2. The Hitavada (English)
3. The Indian Express (English)
4. Navbharat (Hindi)
5. LokmatSamachar (Hindi)
6. DainikBhaskar (Hindi)
7. Maharashtra Times (Marathi)
8. Lokmat (Marathi)
9. Deshonnati (Marathi)
10. PunyaNagari (Marathi)
11. Loksatta (Marathi)
12. Sakal (Marathi)
13. DainikJagran (Marathi)
14. Employment News (English)
15. RojgarNoukariSandarbh (Marathi)

MAGAZINES

- India Today
- Outlook
- Sports News
- Udyojak
- Lalit
- Kirloskar
- PriyaRasik
- Health

CDs/DVDs 108

Maps 13

Bound volume of periodicals 63

LIBRARY SERVICES

1. READING ROOM FACILITY

- Newspaper Reading
- Periodicals and Journals Reading
- Textbook Reading

2. LENDING OF DOCUMENTS

- Open access is provided to PG students and teaching staff.
- Students can issue two books at a time for fifteen days.
- Loose issues of journals are issued on demand overnight.
- Teaching staff can issue ten books for one academic year.
- Books are issued under deposit scheme during examination.
- At the end of session, library clearance is compulsory for students as well as staff.

3. CURRENT AWARENESS SERVICE

List of latest addition is displayed on the library notice board from time to time.

4. REFERENCE SERVICE

Students consult reference books for queries. Libraries is maintaining a daily record of this service. On an average 30-35 books are referred daily.

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5. STUDENTS AID SERVICE

Library helps students for preparation of competitive examinations. Books for competitive exams are purchased specially for students. Students participate in intercollegiate quiz; essay, elocution etc. are provided with sufficient works. Question papers of university exams, university syllabus are also available for reference.

6. DISPLAY OF INFORMATION

Library displays many notices and other useful information for students. Library also organizes book exhibition.

7. E RESOURCE SERVICE

Under this service, e books and e journals through NLIST programme of INFLIBNET are made available to the users. Apart from these resources, links useful for staff and students are made available. CD/DVDs are also issued to the users.

8. INTERNET ACCESS

Internet access is available to students from 8 terminals in the library.

9. INTER LIBRARY LOAN

Library has MOU with some of the libraries in the city. In case of unavailability of any book in the library, students and staff can borrow book from the library under MOU and students from those colleges can also borrow books from our library.

10. SPECIAL SERVICE- BOOK DEPOSIT SCHEME

Library provides special service during examination. It issues books under deposit scheme where students are needed to deposit the said price of book and it is refunded 100% when the book is returned.

BOOK SELECTION POLICY

Head of the departments recommend books for their subjects. Students requirements are also considered (Books on demand at the issue counter). Books recommended in university syllabus, publishers' catalogue and visiting book fairs and exhibitions.

LIBRARY AUTOMATION

- LIBMAN software is used for library automation.
- Library is partially computerized and circulation books are bar coded.
- OPAC terminal is available to the users.

IMPORTANT LINKS:

SYLLABUS (PG COURSES)

<https://www.nagpuruniversity.ac.in/v2/syllabus/pgsyllabus.php>

(UG COURSES)

<https://www.nagpuruniversity.ac.in/v2/syllabus/ugsyllabus.php>

OLD QUESTION PAPERS

<https://www.rtmnuonline.com/>

ORDINANCES AND DIRECTIONS

<https://www.nagpuruniversity.ac.in/v2/Ordinance & Directions.php>

LIBRARY RULES

1. Library will remain open for the entire user from 8:30am to 4.30 pm on all the working days.
2. Students are required to show their ID cards while entering the Library, while borrowing books and at any time when requested by the Library, Staff
3. Students are requested to leave their bags, handbags and personnel belongings etc. on the racks kept inside Property Counter at the library gate. Do not bring & keep any valuables as the library will not be responsible for them.
4. Each student will be permitted to borrow 2 books for a period of 15 days.
5. Each Faculty and Staff will be permitted books for one academic session.
6. The books are to be returned on the due dates, failing which the student and staff will be required to remit a fine Rs. 1/- per book per day beyond the due date.
7. Renewals are allowed only when there is no claim by others.
8. Reference Books, Journals/Magazines and CD/DVD's will not be issued.
9. Any document taken out of the library should be shown to the Library staff, before being taken out.
10. Absence and illness are not acceptable excuses for the exemption from paying overdue charges.
11. Books marked or written with ink or pencil, torn/pages taken out or defilement in any other form will be taken seriously and the borrower will be penalized. He/She will be required to either replace the book with Rs. 50/- towards Technical Processing Fee or pay double the cost of the book.
12. Books lost by the borrowers will have to be reported immediately in writing to the librarian, failing which; fines will keep on accumulating, replace the book within week (7days)
13. Refreshments or foodstuff of any kind will not be allowed inside the library.
14. The librarian has the authority to recall a book at any time before its due date.
15. All library members are expected to read the notice board for library timings and other facilities
16. Speaking over the mobile phone is not allowed.
17. All the students are required to strictly adhere to the above regulations and cooperate with the library staff for smooth and efficient functioning of the library.